

Name:(print) \_\_\_\_\_  
(Last) (First)

Date: \_\_\_\_\_ SS or ID #: \_\_\_\_\_

Semester: \_\_\_\_\_ Year \_\_\_\_\_

Re: Request for Acceptance of Late Applications for Graduation  
in the **College of Engineering** for EE **UNDERGRADUATE** students.

<p style="text-align: center;"><b>Electrical Engineering College of Engineering University of South Florida 4202 E. Fowler Avenue MC: ENB 118 Tampa, Florida - 33620 Phone: 813/974-2369 FAX: 813/974-5250</b></p> <p style="text-align: center;"><a href="http://ee.eng.usf.edu">http://ee.eng.usf.edu</a></p>
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**COE Semester Application Deadlines:** Fall (December): August 1st  
Spring (May): November 1st  
Summer (August): February 15th

Reason for Late Submission (print or type) - attach 2nd sheet if necessary.


Student's Signature: \_\_\_\_\_ : email address: \_\_\_\_\_

*I hereby certify that the student has successfully fulfilled ALL graduation requirements including necessary minimum GPA, required courses, etc, and/or is currently enrolled in any required courses needed for graduation.*

\_\_\_ Approve \_\_\_ Disapprove: EE Undergraduate Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

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If the student has missed the **University Deadline**: December graduation (3rd week of September); Spring graduation, (last week in January); August graduation (first week in June).

\_\_\_ Approve \_\_\_ Disapprove: \_\_\_\_\_ Date: \_\_\_\_\_  
Chair/Assoc Chair: EE Dept.

\_\_\_ Approve \_\_\_ Disapprove: \_\_\_\_\_ Date: \_\_\_\_\_  
Associate Dean, Academics, COE

\_\_\_ Approve \_\_\_ Disapprove: \_\_\_\_\_ Date: \_\_\_\_\_  
Advising, COE

**Must be attached to all late graduation applications and submitted to Engineering Advising for approval.**